



**Kampus  
Merdeka**  
INDONESIA JAYA

# UNIVERSITAS DIPONEGORO

RECTOR'S REGULATIONS &  
TECHNICAL GUIDELINES



## PROGRAM

# MBKM

Merdeka Belajar-Kampus Merdeka

**1<sup>st</sup> EDITION**

**2021**



**TECHNICAL GUIDELINES  
ON THE IMPLEMENTATION OF LEARNING IN  
MERDEKA BELAJAR- KAMPUS MERDEKA  
(FREEDOM TO LEARN-INDEPENDENT CAMPUS) PROGRAM  
FOR STUDENTS OF UNIVERSITAS DIPONEGORO**



**DIRECTOR OF ACADEMIC, STUDENT AFFAIRS, AND ALUMNI  
AND  
BUREAU OF ACADEMIC AND STUDENT AFFAIRS  
UNIVERSITAS DIPONEGORO  
2021**

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## FOREWORD

In the context of actualizing the national goals of education as mandated by Law Number 12 of 2012 on Higher Education, the Ministry of Education, Culture, Research and Technology of the Republic of Indonesia facilitates universities through Merdeka Belajar-Kampus Merdeka (MBKM) policy and based on the provisions of Article 15 paragraph (1) of the Regulation of the Minister of Education and Culture Number 3 of 2020 on National Standards of Higher Education, the learning can be carried out within the study program and outside the study program. The MBKM program grants students the right to participate in the learning process for three semesters outside the study program. The MBKM program can be held in various forms of learning activities, including Domestic and Foreign Student Exchange, Teaching Campus, Kampus Merdeka Certified Internships, Kampus Merdeka Certified Independent Studies, Kampus Merdeka Entrepreneurship, Kampus Merdeka Research, Kampus Merdeka Humanitarianism, Kampus Merdeka Village Development, and other programs determined by the Ministry.

UNDIP, as a legal entity state university, is committed to implementing the MBKM policy. To ensure that the MBKM policy is implemented properly, it is necessary to issue Technical Guidelines on the Implementation of Learning in Merdeka Belajar-Kampus Merdeka Program of Universitas Diponegoro. This technical guideline was prepared to facilitate undergraduate and applied undergraduate study programs in implementing the MBKM policy.

I would like to express my gratitude and appreciation to the editorial team of the Technical Guidelines on the Implementation of MBKM Program of Universitas Diponegoro as well as to all those who have provided dedicated suggestions and ideas, bringing this technical guideline to fruition. Input from various parties will be very useful for improving this technical guideline. Hopefully, it is useful for everyone when implementing the MBKM policy at Universitas Diponegoro.

Semarang, December 2021

Vice Rector for Academic and Student Affairs



Prof. Eudi Setiyono, Sos., M.Pol.Admin., Ph.D.

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**COPY**



**REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO**

**NUMBER 17 OF 2021**

**ON**

**IMPLEMENTATION OF LEARNING IN THE FRAMEWORK OF  
MERDEKA BELAJAR-KAMPUS MERDEKA (FREEDOM TO LEARN-INDEPENDENT CAMPUS)  
PROGRAM AT UNIVERSITAS DIPONEGORO**

**BY THE GRACE OF ALMIGHTY GOD**

**THE RECTOR OF UNIVERSITAS DIPONEGORO,**

Considering:

- a. that based on the provisions of Article 25 of the Government Regulation of the Republic of Indonesia Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education, Universitas Diponegoro as a Legal Entity of State University, is authorized to establish norms, operational policies, and the implementation of Education;
- b. that in order to achieve the national goals of education as mandated by Law of the Republic of Indonesia Number 12 of 2012, the Ministry of Education, Culture, Research and Technology of the Republic of Indonesia facilitates Higher Education through the Merdeka Belajar-Kampus Merdeka policy;
- c. that based on the Decree of the Minister of Education and Culture of the Republic of Indonesia Number 3/M/2021 on Key Performance Indicators of State Universities and Higher Education Service Institutions in the Ministry of Education and Culture;
- d. that based on the provisions of Article 15 paragraph (1) of the Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Standards of Higher Education, the form of learning can be

carried out within the study program and outside the study program;

- e. that in the context of implementing the Merdeka Belajar-Kampus Merdeka program, Universitas Diponegoro organizes learning activities outside the study program and off-campus for undergraduate and applied undergraduate students;
- f. that based on the considerations as referred to in letter a, to letter e, it is necessary to stipulate the Rector's Regulation on the Implementation of Learning in the context of Merdeka Belajar-Kampus Merdeka Program at Universitas Diponegoro;

In view of

1. Law of the Republic of Indonesia Number 20 of 2003 on the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
2. Law of the Republic of Indonesia Number 14 of 2005 on Teachers and Lecturers (State Gazette of the Republic of Indonesia of 2005 Number 157, Supplement to State Gazette of the Republic of Indonesia 4586);
3. Law of the Republic of Indonesia Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to State Gazette of the Republic of Indonesia Number 5336);
4. Government Regulation of the Republic of Indonesia Number 7 of 1961 on the Establishment of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 1961 Number 25);
5. Government Regulation of the Republic of Indonesia Number 4 of 2014 on the Implementation of Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to State Gazette of the Republic of Indonesia Number 5500);
6. Government Regulation of the Republic of Indonesia Number 81 of 2014 on the Determination of Universitas Diponegoro as a Legal Entity State University (State Gazette of the Republic of Indonesia of 2014 Number 302);
7. Government Regulation of the Republic of Indonesia Number 52 of 2015 on the Statute of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 2015 Number 170, Supplement to State Gazette Number 5721);
8. Government Regulation of the Republic of Indonesia



- Number 57 of 2021 on National Standards of Education (State Gazette of 2021 Number 87, Supplement to State Gazette Number 6676);
9. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 73 of 2013 on the Implementation of the Indonesian Qualifications Framework for Higher Education (State Gazette of the Republic of Indonesia Year 2013 Number 831);
  10. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 59 of 2018 on Diplomas, Certificates of Competence, Professional Certificates, Degrees and Procedures for Writing Degrees in Higher Education (State Gazette of the Republic of Indonesia 2018 Number 1763);
  11. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Standards of Higher Education (State Gazette of the Republic of Indonesia of 2020 Number 47);
  12. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 5 of 2020 on Accreditation of Study Programs and Higher Education (State Gazette of the Republic of Indonesia of 2020 Number 49);
  13. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 6 of 2020 on New Students Admission for Undergraduate Program at State Universities (State Gazette of the Republic of Indonesia of 2020 Number 50);
  14. Decree of the Minister of Research Technology and Higher Education of the Republic of Indonesia No. 123/M/KPT/2019 on Industrial Internship and Recognition of Semester Credit Units, Industrial Internship for Undergraduate and Applied Undergraduate Programs;
  15. Decree of the Minister of Education and Culture of the Republic of Indonesia Number 3/M/2021 on Key Performance Indicators of State Universities and Higher Education Service Institutions in the Ministry of Education and Culture;
  16. Decree of the Minister of Education and Culture of the Republic of Indonesia Number 74/P/2021 on the Recognition of Semester Credit Units for Learning in the Kampus Merdeka Program;
  17. Decree of the Board of Trustees of Universitas Diponegoro Number 03/UN7.1/HK/2019 on the Appointment of the Rector of Universitas Diponegoro for the Period 2019-2024;

18. Regulation of the Rector of Universitas Diponegoro Number 3 of 2021 on Guidelines on the Calculation of Lecturer Workload, Mandatory Performance Incentives, and Excess Performance Incentives for Permanent Employees of Universitas Diponegoro.
19. Regulation of the Rector of Universitas Diponegoro Number 6 of 2021 on the Organization and Work Procedures of Institutions under the Rector of Universitas Diponegoro;

#### HAS DECIDED

To Stipulate: REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO ON THE IMPLEMENTATION OF LEARNING IN THE FRAMEWORK OF MERDEKA BELAJAR-KAMPUS MERDEKA (FREEDOM TO LEARN-INDEPENDENT CAMPUS) PROGRAM AT UNIVERSITAS DIPONEGORO

#### CHAPTER I GENERAL PROVISIONS

##### Article 1

In this Rector's Regulation of Universitas Diponegoro:

1. Ministry is the government apparatus responsible for government affairs in higher education.
2. Minister is the minister who organizes government affairs in the field of higher education.
3. Merdeka Belajar-Kampus Merdeka (Freedom to Learn-Independent Campus), hereinafter abbreviated as MBKM, is a Ministerial policy that encourages students to master valuable scientific knowledge for entering the world of work.
4. The university is Universitas Diponegoro, hereinafter referred to as Undip, which is a legal entity state university.
5. Rector is an Undip organ that leads the organization and management of Undip.
6. The dean is a faculty/school leader authorized and responsible for implementing education in each faculty/school.
7. Faculty is a set of supporting resources organizing and managing academic and professional education in one cluster of science and technology disciplines.
8. School is a faculty-level academic executive element in charge of organizing and/or coordinating multidisciplinary postgraduate programs, professional programs, or vocational programs.
9. A study program is a unit of educational and learning activities with a specific curriculum and learning methods in one type of academic education and/or professional education.

10. The head of a study program is a person in charge of integrating educational and learning activities with a specific curriculum and learning methods in one type of academic education and/or professional education.
11. Lecturers are professional educators and scientists with the main task of transforming, developing, and disseminating science and technology through education, research, and community service.
12. Conversion is the recognition of semester credit achievements for students implementing the learning of Merdeka Belajar-Kampus Merdeka program.
13. The Conversion Team is a team appointed by the Dean to convert the form of learning activities into semester credit units.
14. MBKM supervisors are lecturers appointed by faculties/schools or practitioners appointed by partners to guide and direct students in preparing study plans in accordance with applicable regulations, as well as following the progress of students' studies to achieve learning outcomes for which they are responsible for guidance.
15. Students are students at the higher education level at Undip.
16. MBKM program participants are students at Undip conducting MBKM activities outside study programs outside Undip and/or outside study programs at Undip as well as students from outside Undip conducting MBKM at Undip.
17. The sending study program is a study program whose students conduct MBKM activities outside the study program.
18. The receiving study program is a study program that accepts students from outside the study program to conduct MBKM activities.
19. Outbound students are students from the sending study program conducting MBKM activities outside their study program.
20. Inbound students are students from the sending study program to conduct MBKM activities in the receiving study program.
21. Academic education is education directed primarily at the mastery of science, technology, and/or art organized by colleges, institutes, and/or universities.
22. Vocational education is a Higher Education with a diploma program that provides students with skills for jobs with certain applied occupations up to the applied undergraduate program.
23. Undergraduate program is academic education intended for graduates of secondary education or equivalent, so they are able to practice science and technology through scientific reasoning.
24. An applied undergraduate program is a vocational education intended for graduates of secondary education or equivalent or continuation of Diploma III so they are able to work with certain applied expertise.
25. Education Quality Assurance and Development Institute, abbreviated as LP2MP, is an academic and/or non-academic implementing institution under the Rector performing part of the duties and functions of Undip in the field of academic development and in education quality development and assurance (non-academic).
26. Bureau is an academic and non-academic supporting institution dealing with academic affairs at Undip.
27. Partners are institutions and/or community groups that collaborate with Universitas Diponegoro in the MBKM program.

28. Curriculum is a set of plans and arrangements regarding graduate learning outcomes, study materials, processes, and assessments used as guidelines for implementing study programs.
29. Administrative registration is an activity conducted by students to obtain registered status as MBKM students/participants at Undip.
30. Academic registration is the activity of registering as a participant in lectures, practicum, examinations and/or other academic activities in the study program by taking courses offered in the relevant semester by filling in the study plan.
31. Study Plan, hereinafter abbreviated as IRS, is a plan of academic activities to be conducted by a student during a certain semester.
32. A semester is a unit of time for academic activities starting from administrative registration until the declaration of graduation.
33. Semester credit unit, hereinafter abbreviated as credits/sks, is a measure of activity time charged to students per week per semester in the learning process through various forms of activities or the amount of recognition of the success of student efforts in participating in activities inside or outside the study program regulated in the curriculum.
34. Study load is the number of credits students shall take to fulfill the degree requirements.
35. Study period is the period to complete the study load by following the educational process in the study program.
36. Sanction is an act of giving academic punishment for academic and non-academic violations.
37. Internship is a job training activity for a certain job in a company or other agency during the period determined by the study program.
38. Tuition fees are fees that the receiving university shall pay.
39. Single tuition fee, hereinafter abbreviated as UKT, is the fee students shall be paid for the learning process.

## CHAPTER II OBJECTIVES AND SCOPE

### Article 2

The implementation of the MBKM Learning Program at Undip has objectives:

- a. to realize an autonomous and flexible learning process, creating an innovative, non-restrictive learning culture and according to student needs.
- b. to improve the “link and match” with the business and the industrial world, as well as to prepare students for the world of work from the beginning.
- c. to prepare students to become competitive graduates; healthy, intelligent, adaptive, creative, innovative, skillful, dignified, productive, and characterized in accordance with the values of Pancasila.

### Article 3

The scope of this Rector's Regulation includes:

- a. Merdeka Belajar - Kampus Merdeka Program;
- b. Implementation and Mechanism of the Merdeka Belajar-Kampus Merdeka Program
- c. Conversion;

- d. Monitoring and Evaluation of Quality Assurance;
- e. Costs.

CHAPTER III  
MERDEKA BELAJAR-KAMPUS MERDEKA (FREEDOM  
TO LEARN-INDEPENDENT CAMPUS) PROGRAM

Article 4

- (1) MBKM Program consists of:
  - a. MBKM program established by the Ministry;
  - b. MBKM program established by the Rector.
- (2) The MBKM program as referred to in paragraph (1) is a learning activity in the study program.
- (3) The MBKM learning is conducted through:
  - a. Credit transfer system;
  - b. Conversion of MBKM activities into credits.

Article 5

- (1) The MBKM program established by the Ministry as referred to in Article 4 paragraph (1) letter a includes:
  - a. Domestic and Foreign Student Exchange programs;
  - b. Teaching Campus program;
  - c. Kampus Merdeka Certified Internship program;
  - d. Kampus Merdeka Certified Independent Study program;
  - e. Kampus Merdeka Entrepreneurship program;
  - f. Kampus Merdeka Research program;
  - g. Kampus Merdeka Humanitarian program;
  - h. Kampus Merdeka Village Development program; and
  - i. Other programs determined by the Ministry.
- (2) The MBKM program established by the Rector as referred to in Article 4 paragraph (1) letter b includes the programs as referred to in paragraph (1) as well as other activities determined by the Rector.
- (3) The credit transfer system program as referred to in Article 4 paragraph (3) letter a is implemented through the Student Exchange program.
- (4) Conversion of MBKM activities into credits, as referred to in Article 4 paragraph (3) letter b, is carried out in activities other than student exchange.

CHAPTER IV  
IMPLEMENTATION AND MECHANISM OF  
MERDEKA BELAJAR-KAMPUS MERDEKA (FREEDOM  
TO LEARN-INDEPENDENT CAMPUS) PROGRAM

Section One

Implementation of Merdeka Belajar-Kampus Merdeka Program

Article 6

- (1) The implementation of the MBKM program as referred to in section one may include:
  - a. Learning in other study programs at Undip;
  - b. Learning in the same study program outside Undip;
  - c. Learning in other study programs outside Undip; and/or

- d. Learning at non-university institutions.
- (2) Learning as referred to in paragraph (1) is conducted under the coordination of the study program.
- (3) The learning process as referred to in paragraph (1) letter b, letter c, and letter d is carried out based on a cooperation agreement between Undip and other universities or institutions and the outcomes are mutually recognized through a credit transfer mechanism.
- (4) The cooperation agreement as referred to in paragraph (3) regulates, among others, financial obligations.
- (5) Students who participate in the MBKM program other than as referred to in paragraph (3) are obliged to bear the educational costs incurred.

#### Article 7

- (1) Learning as referred to in Article 6 paragraph (1) is conducted for a maximum of 3 (three) semesters during the study period with the following provisions:
  - a. in 1 (one) semester, students can take a maximum of 20 (twenty) credits in other study programs at Undip; and/or
  - b. in 2 (two) semesters, students can take a maximum of 40 (forty) credits or the equivalent of 40 (forty) credits in study programs outside Undip in the form of activities converted into courses, which are determined by the conversion team established by the Dean.
- (2) In implementing the MBKM program, the Faculty performs the following tasks:
  - a. making/preparing MBKM activity plans;
  - b. determining the quota of participants taking courses offered in the form of learning in other study programs at different universities;
  - c. developing partnership cooperation for MBKM activities through MOUs and Cooperation Agreements;
  - d. verifying the MBKM activity plan proposed by students to be converted into courses in the study program;
  - e. determining the Letter of Acceptance for MBKM activities adjusted to the courses to be converted;
  - f. coordinating the conversion of course coding and grades from MBKM activities into study program courses; and
  - g. reporting proof of attendance of courses and/or implementation of activities adjusted to the academic information system integrated with the Undip database.

#### Section Two

#### Mechanism of Merdeka Belajar-Kampus Merdeka Program for Outbond Students

#### Article 8

- (1) Undip students who will participate in learning outside the study program of the MBKM program are required to have completed at least 100 (one hundred) credits and have met other requirements according to the MBKM program.

- (2) In certain cases, the Rector may reduce the requirement for the number of credits as referred to in paragraph (1) for students who will enroll in the MBKM program.
- (3) Undip students who meet the requirements as referred to in paragraph (1) or paragraph (2) can enroll by selecting courses that can be taken outside Undip in the academic information system integrated with the Undip database.
- (4) Students participating in the MBKM program are still required to complete their compulsory scientific courses that the study program has determined.
- (5) The Rector's Decree determines outbound students participating in the MBKM program.

Section Three  
Mechanism of Merdeka Belajar Kampus Merdeka Program  
for Inbond Students

Article 9

- (1) Undip can accept students from other universities participating in the MBKM program in learning programs outside the study program.
- (2) Study programs at Undip can accept MBKM program students from inter-study programs at Undip in learning programs outside the study program.
- (3) The implementation of prospective student admission of learning programs outside the study program, as referred to in paragraph (1), is based on a cooperation agreement agreed upon by Undip with the partner organizing the MBKM program.
- (4) Study programs at Undip can select prospective MBKM program participants.
- (5) Learning for the MBKM program is held based on Undip's academic calendar and/or a schedule mutually agreed upon by Undip and the partner organizing the MBKM program.
- (6) The Rector's Decree determines inbound students participating in the MBKM program.

Article 10

- (1) Prospective students of learning programs outside the study program of the MBKM program from other universities who will participate in the selection process shall meet the following requirements:
  - a. Indonesian citizens (WNI) or foreign citizens (WNA) who have obtained a letter of recommendation from the local Embassy of the Republic of Indonesia (KBRI) and/or a study permit from the Ministry, and have mastered the instructional language used in the classroom;
  - b. Registered as an active student at the university implementing the MBKM program in the current semester; and
  - c. Have passed the selection as required by the selected study program.
- (2) Students participating in the MBKM program shall obey all applicable provisions at Undip.
- (3) Violations against the provisions in paragraph (2) may be subject to sanctions in accordance with applicable regulations.



- (4) Standard Operating Procedures for the MBKM program as stated in appendix I which is an integral part of this regulation.

#### Article 11

- (1) Study programs may provide courses for the implementation of the MBKM program.
- (2) The acceptance for students participating in the MBKM student exchange program in each study program is a maximum of 10% (ten percent) of the total capacity of the courses held per class or according to the availability of class quotas.
- (3) The Rector may add the quota for MBKM program participants, as referred to in paragraph (1), by considering any special conditions.
- (4) Students participating in the MBKM program learning, as referred to in paragraph (2) and paragraph (3), are determined by the Rector.
- (5) Determination of students participating in the MBKM program in the study program shall pay attention to the availability of facilities, infrastructure, and human resources.
- (6) The use of facilities, infrastructure, and resources is regulated by the Dean by considering joint utilization, both for the internal faculty and the university as a whole.
- (7) Only study programs with valid accreditation can admit students participating in the MBKM program.
- (8) Admission of students participating in the MBKM program is carried out at a maximum of 2 (two) times in 1 (one) academic year under the coordination of the Vice-Rector in charge of academic affairs.
- (9) Prospective students participating in the MBKM program are required to complete administrative and academic registration through the Bureau.
- (10) Prospective students participating in the MBKM program who do not complete administrative and academic registration according to the schedule are considered as withdrawal.
- (11) Prospective students participating in the MBKM program will have official status as Undip students after completing administrative and academic registration, as evidenced by their Undip Student Identification Number.

### CHAPTER V CONVERSION

#### Article 12

- (1) Course conversion is performed by the Dean by forming a Study Program Conversion Team.
- (2) The Study Program Conversion Team as referred to in paragraph (1) consists of:
  - a. Dean as the Chairman;
  - b. Vice Dean for Academic and Student Affairs as Vice Chair;
  - c. Head of Department as Member;
  - d. Head of Study Program as Member;
  - e. Head of Division as Member;
  - f. Chairman of the Faculty Senate as Member; and
  - g. Course Lecturers and/or Supervisors as Members.

- (3) The Conversion Team as referred to in paragraph (2) is established by the Dean's Decree.
- (4) Further provisions regarding the working mechanism of the Conversion Team are stipulated by the Dean's Decree.
- (5) The Conversion Team as referred to in paragraph (1) has the authority to:
  - a. convert MBKM activities into compulsory or elective courses as credits and/or grades;
  - b. provide an assessment of MBKM activities after being converted into courses;
  - c. request information and documents to all parties related to MBKM activities; and/or
  - d. evaluate MBKM activities.
- (6) MBKM activities can be converted and recognized as credits of compulsory scientific courses and/or elective courses based on the decision of the Conversion Team of the study program as referred to in paragraph (2).
- (7) Decision-making of the Conversion Team is carried out by deliberation to reach consensus, but in the event that no consensus is obtained, the decision is made by the Dean.
- (8) Course code taken by Undip students outside the study program is converted into a specific code in the academic information system integrated with the Undip database.
- (9) Teaching lecturers or supervisors in the learning activities of the MBKM program can provide grades and final evaluation results (full credit transfer) for students to be recognized and converted.
- (10) In the event that the teaching lecturers or supervisors in the learning activities of the MBKM program do not provide grades and final evaluation results (full credit transfer) for students, the assessment will be carried out by the Conversion Team.
- (11) Conversion, as referred to in paragraph (6), takes into account the achievement of learning outcomes consisting of hard skills and/or soft skills relevant to the study materials and/or courses with the following calculations:
  - a. Learning for more than 16 (sixteen) weeks or 560 (five hundred and sixty) cumulative hours up to 24 (twenty-four) weeks or 840 (eight hundred and forty) cumulative hours is recognized as equivalent to 20 (twenty) credits;
  - b. Learning for more than 24 (twenty-four) weeks or 840 (eight hundred forty) cumulative hours up to less than 40 (forty) weeks or 1400 (one thousand four hundred) cumulative hours is recognized with 1 additional credit for every additional 1 week or 35 cumulative hours; and
  - c. Learning between 40 (forty) weeks or 1400 (one thousand four hundred) cumulative hours up to 48 (forty-eight) weeks or 1680 cumulative hours is recognized as equivalent to 40 (forty) credits.
- (12) Conversion can also be made through the recognition of student achievements into MBKM activities in competitions organized by national and international institutions or organizations recognized by the government and/or Undip.

- (13) Course grade conversion is stipulated in the Dean's Decree by considering the decision of the Conversion Team.
- (14) Elective courses as referred to in paragraph (6) consist of:
  - a. Elective courses of the study program; and/or
  - b. Courses specialized in MBKM include:
    1. Entrepreneurship practice;
    2. Social communication;
    3. Humanitarianism;
    4. Social interaction between cultures;
    5. Community service in the village;
    6. Innovation project;
    7. Internship;
    8. Problem solving; and
    9. Archipelago module.
- (15) The Faculty shall include the elective courses as referred to in paragraph (6) in the curriculum of the Undergraduate and Applied Undergraduate Study Programs.
- (16) The Rector shall stipulate revisions to the curriculum as referred to in paragraph (15).
- (17) Guidelines on the implementation of MBKM program are followed according to Annex II, which constitutes an integral part of this regulation.

## CHAPTER VI MONITORING AND EVALUATION OF QUALITY ASSURANCE

### Article 13

- (1) Quality Assurance of the MBKM program is carried out by the Faculty Quality Assurance Team (TPMF) and the Quality Assurance Task Force (GPM).
- (2) Quality Assurance, as referred to in paragraph (1), includes:
  - a. Planning of the learning process and/or other activities;
  - b. Teaching and learning process and/or other activities; and
  - c. Assessment process of teaching and learning and/or other activities.
- (3) The process of monitoring and evaluation of quality assurance activities, as referred to in paragraph (2), shall be coordinated by LP2MP.
- (4) Monitoring and evaluation of quality assurance, as referred to in paragraph (3), shall be carried out periodically at least every 6 (six) months.
- (5) Further provisions for the implementation of quality assurance are set out in Annex III, which constitutes an integral part of this regulation.

## CHAPTER VII COSTS

### Article 14

- (1) The cost of MBKM program implementation organized by the Ministry or other party, is funded by the Ministry or other parties.
- (2) The cost of MBKM program implementation excluded from the Ministry's or other parties' programs, is funded by the MBKM program participants.
- (3) The Rector determines the MBKM program cost service rates as referred to in paragraph (2).

- (4) Exempted from the provisions in paragraph (2), Undip students taking courses at Undip or other MBKM programs based on a cooperation agreement.
- (5) The Rector determines the standard costs for implementing the MBKM program.
- (6) Undip students who take part in MBKM activities outside and within Undip shall pay UKT in accordance with the applicable regulations.

CHAPTER VIII  
CLOSING

Article 15

- (1) All appendices in this Rector's Regulation are an integral part of this Rector's Regulation.
- (2) This Rector Regulation shall come into force on the date of stipulation.

Stipulated in Semarang

On November 29<sup>th</sup>, 2021

RECTOR OF UNIVERSITAS DIPONEGORO,

signed.

PROF. DR. YOS JOHAN UTAMA, S.H., M.HUM.

NIP 196211101987031004

This copy conforms to the original

Head of the General Administration and Finance Bureau



Drs. Mulyo Padmono

NIP 196407111985031003

**TECHNICAL GUIDELINES ON  
MERDEKA BELAJAR-KAMPUS MERDEKA  
(FREEDOM TO LEARN-INDEPENDENT CAMPUS)**

## **CHAPTER I**

### **INTRODUCTION**

Based on the provisions of Article 15 paragraph (1) of the Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Standards of Higher Education, the forms of learning can be carried out within and outside the study program. Universitas Diponegoro organizes learning activities outside the study program and off-campus for undergraduate and applied undergraduate students.

Universitas Diponegoro prepares the technical guidelines to facilitate the study program in implementing the "Merdeka Belajar-Kampus Merdeka (MBKM)" policy. The MBKM policy brings about an autonomous and flexible learning process to create an innovative and unrestrictive learning culture that is in line with student needs. The implementation of the MBKM program at Undip can be in the form of:

- a. Learning in other study programs at Undip;
- b. Learning in the same study program outside Undip;
- c. Learning in other study programs outside Undip; and/or
- d. Learning at non-university institutions.

In order to prepare students to become competitive graduates; healthy, intelligent, adaptive, creative, innovative, skillful, dignified, productive, and characterized in accordance with the values of Pancasila, it is necessary to facilitate a bridge between higher education graduates and the business world and the industrial world. Undip organizes the MBKM program, which will be implemented through a study for a maximum of 3 (three) semesters outside the study program and outside Undip.

The technical guidelines on the implementation of learning in the Merdeka Belajar-Kampus Merdeka Program at Universitas Diponegoro are an elaboration and explanation of the Rector's Regulation number 17 of 2021 aiming to provide guidance for study programs in implementing the MBKM policy. The technical guidelines for this MBKM program consist of the following:

- CHAPTER I Introduction;
- CHAPTER II Requirements for Undip students as MBKM program participants;
- CHAPTER III Implementation of MBKM program at Undip;
- CHAPTER IV Conversion Mechanism;
  - Mechanism for converting credits taken from outside the study program into core/elective/special courses of the MBKM. (Student Exchange Conversion/CTS);

- Mechanism for converting student achievements (1st, 2nd, 3rd place at national/international level) into core/elective/special course credits of the MBKM (Student Achievement Conversion);
- Mechanism for converting MBKM program activities into core/elective/special course credits of the MBKM (Non-Student Exchange Conversion, including campus teaching activities, internships, etc.).
- CHAPTER V Reporting of Conversion Results to SIAP and PD Dikti;
- APPENDIX MBKM Document Format.

**CHAPTER II**  
**REQUIREMENTS FOR MBKM PROGRAM PARTICIPANTS**  
**FOR UNIVERSITAS DIPONEGORO STUDENTS**

Requirements for Undip students as MBKM program participants:

- a. Students are registered as active students in SIAP and PD Dikti (Higher Education Database) in the current semester;
- b. Students meet the requirements of having completed courses of at least 100 (one hundred) credits and other requirements according to the MBKM program;
- c. Students have passed the selection as required by the selected study program/ MBKM program;
- d. Students have received approval and Letter of Recommendation from the Study Program. If they have been accepted as MBKM participants in other study programs/universities/ MBKM organizing institutions, but do not have a Letter of Recommendation from the Study Program, then within a maximum period of 1 month of ongoing MBKM activities, the students are required to report/consult with the study program to obtain a letter of recommendation, as a requirement for conversion/recognition of grades;
- e. Students participating in the MBKM program are still required to complete the compulsory scientific courses that have been determined by the study program.



## **CHAPTER III**

### **IMPLEMENTATION OF MBKM PROGRAM AT UNDIP**

#### **3. Forms of Learning Activities**

##### **3.1. Domestic and Foreign Student Exchange**

- a. The objectives of the student exchange program for both participants and host institutions are:
  1. To improve students' ability to adapt to a new environment, live out of their comfort zone, and communicate with friends or colleagues with different ethnic, cultural, and linguistic backgrounds at the destination university;
  2. To provide independence for students to work in teams (teamwork) and also hone their leadership skills;
  3. To facilitate scientific dissemination and cooperation between educational institutions domestically and abroad.
- b. The activities organized in the student exchange program are:
  1. Student exchange program between study programs at the same university. This program is intended to improve the soft skills and hard skills of students as contained in the Graduate Learning Outcomes (CPL) in courses included in the study program curriculum and as enrichment in the form of elective courses.
    - a. Mechanism
      1. Study Program provides courses, number of credits, and quota;
      2. Agreements are made between Study Programs in the University;
      3. Students;
        - Performing the academic administration process (Completing IRS, etc.) and obtaining approval from the Academic Advisor/ Head of the Study Program.
        - Participating in programs outside the study program according to the applicable academic provisions.

- b. The student exchange activities in other Study Programs at the same university can be carried out offline or online.
2. Student exchange in the same study program at different universities. This program is intended for students to broaden their experience and insight related to scientific fields from other universities, in order to optimize CPL.
    - a. Mechanism
      1. Study Program
        - To enter into agreements with partner universities on the learning process, recognition and evaluation of semester results, and funding schemes;
        - Cooperation can be bilateral, consortium (study program association), or zoning (based on region);
        - There is a regulation on the number of participants who take courses offered in the same study program at other universities.
        - There is a regulation on the number of courses that can be taken from the same study program at other universities.
        - MBKM management and evaluation activities are reported at the Faculty level and Undip Student Exchange Program PIC, which will be forwarded to SIAP Undip and the Higher Education Database.
      2. Students
        - Carrying out the academic administration process (Completing IRS, etc.) and obtaining approval from the Academic Advisor/ Head of Study Program in a letter of recommendation according to the applicable format;
        - Conducting activity programs in the same study program at other universities in accordance with academic regulations held by universities;
        - Registered as a course participant in the same study program at a different university.

- b. Learning activities in the same Study Program at different universities can be carried out offline or online.

### **3.2. Non-student exchange activities**

Non-student exchange activities include:

- a. Campus Teaching Program;
- b. Kampus Merdeka Certified Internship Program;
- c. Kampus Merdeka Certified Independent Study Program;
- d. Kampus Merdeka Entrepreneurship Program;
- e. Kampus Merdeka Research Program;
- f. Kampus Merdeka Humanitarian Program;
- g. Kampus Merdeka Village Development Program; and
- h. Other programs determined by the Ministry and/or Undip.

The general mechanism for implementing non-student exchange activities can be seen in Appendix II of the Rector's Regulation of Universitas Diponegoro Number 17 of 2021 on the Implementation of Learning in the Framework of Merdeka Belajar-Kampus Merdeka Program at Universitas Diponegoro.

## CHAPTER IV CONVERSION MECHANISM

The conversion mechanism for the MBKM program is illustrated in the following table:

### 4.1. MECHANISM FOR CONVERTING CREDITS OUTSIDE THE STUDY PROGRAM INTO CORE/ELECTIVE/SPECIAL COURSES OF MBKM. (STUDENT EXCHANGE CONVERSION/CTS)

No	Activity	Material	Description	Person In Charge/Team
	Mechanism for converting credits outside the study program into core/elective/special courses of MBKM including course coding.	<p>The following is the procedure for converting credits outside the study program into core/elective/special courses of MBKM:</p> <ul style="list-style-type: none"> <li>• Students submit an application letter for converting credits outside the study program into core/elective courses/special courses of MBKM (Form 1);</li> <li>• The application letter must be attached with supporting documents (letter of recommendation, Study Result Card (KHS), Graduate Learning Outcome (CPL) summary) (Form 6);</li> <li>• The application letter must be approved by the academic advisor/Head of Study Program</li> </ul>	<p><b>Form 1:</b> Application Letter for Converting credits outside the study program into core/elective/special courses of MBKM</p> <p><b>Form 4:</b> Template for Dean's Decree on Conversion as Attachment</p> <p><b>Form 6:</b> Letter of Recommendation from the Head of Study Program/Department</p>	

		<ul style="list-style-type: none"> <li>• The Dean forms a Conversion Team, to assess the credit conversion outside the study program into core/elective courses/special courses of MBKM to be recognized as relevant course credits or to reject the application of the student concerned;</li> <li>• The grade conversion recognition results are then determined by the Dean's Decree.</li> </ul> <p>If rejected, the application will be followed up with award recognition on SKPI.</p>		
	<b>CURRICULUM REVISION DETERMINED BY RECTOR'S DECREE</b>	<p>MBKM special courses include:</p> <ol style="list-style-type: none"> <li>1. Entrepreneurship practice 2 credits Course Code MBD00-001;</li> <li>2. Social communication 2 credits Course Code MBD00-002;</li> <li>3. Humanitarianism 2 credits Course Code MBD00-003;</li> <li>4. Intercultural social interaction 2 credits Course Code MBD00-004;</li> <li>5. Community service in the village 2 credits Course Code MBD00-005;</li> <li>6. Innovation project 2 credits Course Code MBD00-006;</li> <li>7. Internship 2 credits Course Code MBD00-007;</li> </ol>	<p>Note:</p> <ol style="list-style-type: none"> <li>1. Courses 1-9 to accommodate MBKM activities include: Campus teaching 1,2,3, BPOM, DPR RI Internship, etc.</li> <li>2. Courses 10-18 to accommodate courses taken by students from domestic and foreign programs with the same course name, including: IISMA, ICE, etc:</li> </ol>	LP2MP, Directorate of IT, MBKM Team, KUI

		8. Problem solving 2 credits Course Code MBD00-008; 9. Archipelago module 2 credits Course Code MBD00-009; 10. MBKM1 4 credits Course Code MBD00-010; 11. MBKM2 3 credits Course Code MBD00-011; 12. MBKM3 3 credits Course Code MBD00-012; 13. MBKM4 2 credits Course Code MBD00-013; 14. MBKM5 2 credits Course Code MBD00-014; 15. MBKM6 2 credits Course Code MBD00-015;		
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#### 4.2. MECHANISM FOR CONVERTING STUDENT ACHIEVEMENTS INTO CORE/ELECTIVE/SPECIAL COURSE CREDITS OF MBKM (1ST, 2ST, 3TH PLACE AT NATIONAL/INTERNATIONAL LEVEL)

No	Activity	Material	Description	Person In Charge/Team
	Mechanism for converting student achievements into core/elective/special course credits of MBKM (1st, 2st, 3th place at national/international level)	The following is the procedure for converting national/international student achievements: <ul style="list-style-type: none"> <li>Students submit an application letter for conversion of course credits for their achievements to the Head of the Study Program (Form 2);</li> </ul>	<b>Form 2:</b> Application Letter for Converting student achievements into core/elective/special course credits of MBKM  <b>Form 4:</b> Template for Dean's Decree on Conversion	BAK, Directorate of AKA, MBKM Team

		<ul style="list-style-type: none"> <li>• The application letter must be attached with supporting documents (charter/certificate) legalized by the authorized party;</li> <li>• The application letter must be approved by the activity supervisor or academic advisor of the student concerned;</li> <li>• The Dean forms a Conversion Team, to assess the conversion of student achievements to be recognized as relevant course credits or to reject the application of the student concerned;</li> <li>• The grade conversion recognition results are then determined by the Dean's Decree (Form 4);</li> <li>• If rejected, the application will be followed up with award recognition on SKPI.</li> </ul>	<p><b>Appendix I:</b> Guidelines on student achievement conversion score range</p> <p><b>Appendix II:</b> Types of Championship/Competition</p>	
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**4.3. MECHANISM FOR CONVERTING MBKM PROGRAM ACTIVITIES INTO CORE/ELECTIVE/SPECIAL COURSE CREDITS OF MBKM (NON-STUDENT EXCHANGE CONVERSION, INCLUDING: CAMPUS TEACHING ACTIVITIES, INTERNSHIPS, ETC.)**

No	Activity	Material	Description	Person In Charge/Team
	<p>Mechanism for converting MBKM program activities into core/elective/special course credits of MBKM (non-student exchange conversion, including: campus teaching activities, internships, etc.)</p>	<p>The following is the procedure for converting the MBKM program activity:</p> <ul style="list-style-type: none"> <li>• Students submit an application letter for converting course credits for MBKM program activities they have taken to the Head of the Study Program (<b>form 3</b>);</li> <li>• The application letter must be attached with; <ul style="list-style-type: none"> <li>– Letter of Recommendation as an MBKM participant from the Head of the Study Program or an authorized official.</li> <li>– Evidence of having completed MBKM activities (statement letter/certificate) from the organizing party;</li> <li>– Summary and output of MBKM activities (form 6).</li> </ul> </li> </ul>	<p><b>Form 3:</b> Application Letter for Converting MBKM program activities into core/elective/special course credits of MBKM</p> <p><b>Form 3:</b> Application Letter for Converting MBKM Program Activities into credits of elective/special courses of MBKM</p> <p><b>Form 4:</b> Template for Dean's Decree on Conversion</p> <p><b>Form 4:</b> Template for Dean's Decree on Conversion</p> <p><b>Form 6:</b> Letter of Recommendation from the Head of Study Program/Department</p>	<p>BAK, Directorate of AKA, MBKM Team</p>





		<ul style="list-style-type: none"> <li>• The application letter must be approved by the activity supervisor or academic advisor/head of study program;</li> <li>• The Dean forms a Conversion Team, to assess the conversion of MBKM program activities to be recognized as relevant course credits or to reject the application of the student concerned;</li> <li>• The grade conversion recognition results are then determined by the Dean's Decree</li> </ul> <p>If rejected, the application will be followed up with award recognition on SKPI.</p>		
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## **CHAPTER V**

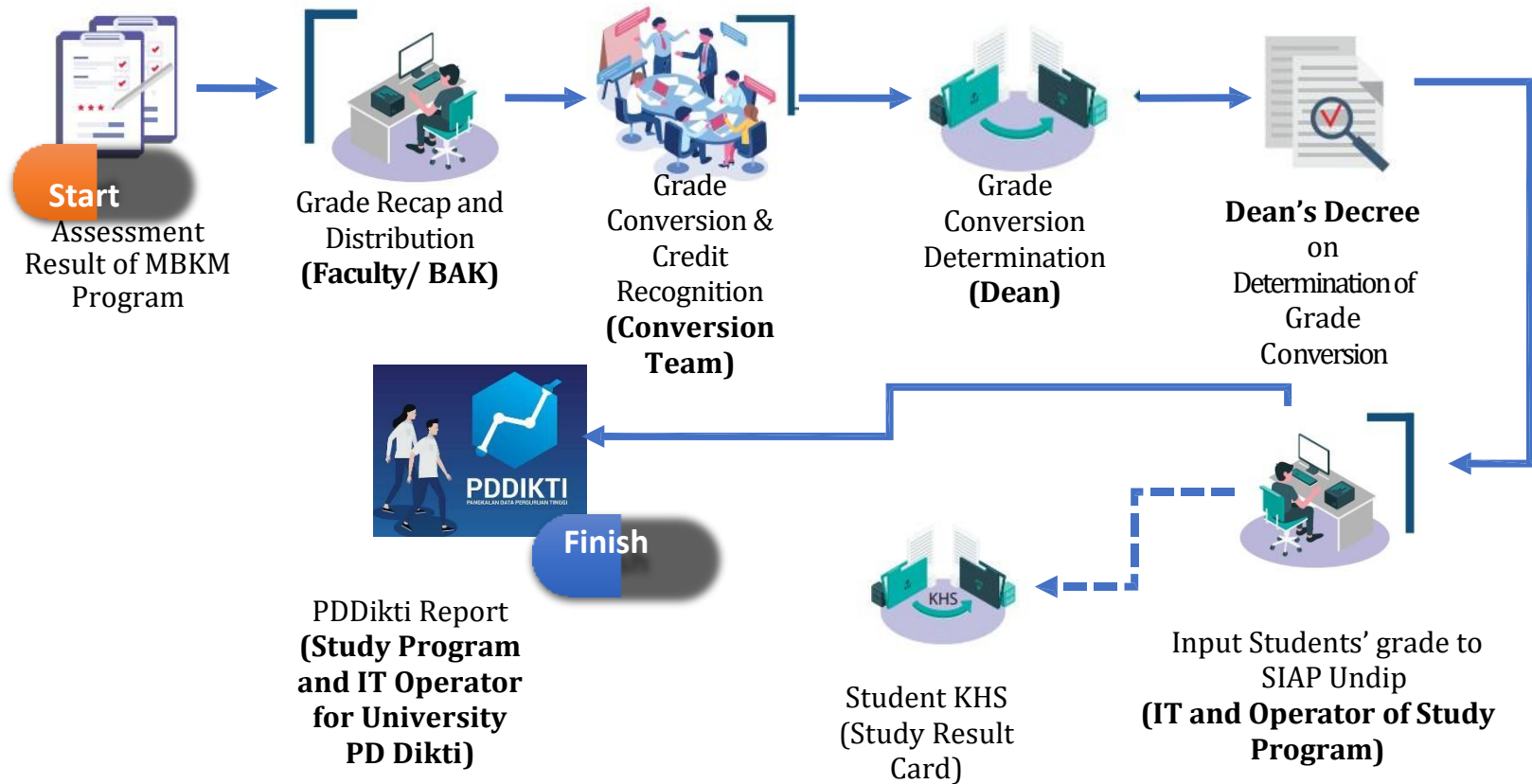
### **REPORTING OF CONVERSION RESULTS TO SIAP AND PD DIKTI**

Universities shall facilitate the implementation of MBKM. There are five essential points to consider in developing and executing a curriculum with the implementation of MBKM, including:

1. Prioritizing Graduate Learning Outcomes (CPLs);
2. Providing students with the right to participate in MBKM for a maximum period of 3 semesters;
3. Improving the "link and match" with the business and industrial world, as well as preparing students for the world of work and entrepreneurship;
4. Realizing an autonomous and flexible learning process, creating an innovative, non-restrictive learning culture and according to student needs
5. Preparing students to become competitive graduates; healthy, intelligent, adaptive, creative, innovative, skillful, dignified, productive, and characterized in accordance with the values of Pancasila.



Mechanism of grade data entry to SIAP and to PD Dikti and distribution of task roles at the Faculty and University



## **APPENDIXES OF MBKM DOCUMENTS**

**FORM 1. APPLICATION LETTER FOR CONVERTING  
CORE/ELECTIVE/SPECIAL COURSE CREDITS OF MBKM**

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Attn: Dean  
Faculty/School  
Universitas Diponegoro  
Semarang

I, the undersigned, propose the conversion of MBKM Program activities into credits of elective/special courses of MBKM:

Name :  
NIM (Student Identification Number) :  
NISN (National Student Identification Number) :  
Study Program of Origin :  
Semester :  
Name and Code of Destination University\* :  
Name and Code of Destination Study Program\* :  
Name, credits, Code of the Intended Course\* :

No	Name of Intended Course	Course Code	credits	Numerical Grade	Letter Grade
1					
2					
3					
etc.					

As consideration for conversion, I herewith enclose the following documents:

1. Letter of Recommendation as an MBKM participant from the Head of Study Program or authorized official;
2. Evidence of having completed courses outside the study program (Study Result Card) from the Destination University;
3. Summary of the description of Learning/ CPL from each course taken at the destination university\*.

I look forward to hearing from you. Thank you for your attention.

Date.....,

Acknowledged,  
Supervisor,

Applicant,

Name .....  
NIP.....  
NIDN/NIDK/NUP.....

Name .....  
NIM.....

\*) Name/Code is adjusted based on PD Dikti. Please confirm all data to the PIC of the Destination University before proposing the conversion.

**FORM 2. APPLICATION LETTER FOR CONVERTING STUDENT  
ACHIEVEMENT INTO CORE/ELECTIVE/SPECIAL COURSE CREDITS OF  
MBKM**

---

Attn: Dean  
Faculty/School  
Universitas Diponegoro  
Semarang

I, the undersigned, propose the conversion of student achievements into credits of elective/special courses of MBKM

Name :  
NIM (Student Identification Number) :  
NISN (National Student Identification Number) :  
Study Program :  
Semester :  
Type/Name of Competition/Championship\* :  
Organizer :  
Rank : 1 / 2 / 3 Nasional/International  
(Choose one)  
Year of Championship :  
Supervisor/Academic Advisor :  
(without title)  
NIDN/NIDK/NUP :

As consideration for conversion, I herewith enclose the following documents:

1. Copy of Certificate of Award that has been legalized by the authorized party;
2. ....etc.

I look forward to hearing from you. Thank you for your attention.

Date.....,

Acknowledged,  
Supervisor/Academic Advisor,

Applicant,

Name .....  
NIP.....  
NIDN/NIDK/NUP.....

Name .....  
NIM.....

\*) The types of competition can be seen in the annex

**FORM 3. APPLICATION LETTER FOR CONVERTING  
MBKM PROGRAM ACTIVITIES INTO  
CORE/ELECTIVE/SPECIAL COURSE CREDITS OF MBKM**

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Attn: Dean  
Faculty/School  
Universitas Diponegoro  
Semarang

I, the undersigned, propose the conversion of MBKM Program activities into credits of elective/special courses of MBKM

Name :  
NIM (Student Identification Number) :  
NISN (National Student Identification Number) :  
Study Program :  
Type of MBKM Activities : Internship/Teaching  
Campus/Humanitarian Project/etc.  
Location :  
Number and Date of Assignment Letter :  
Type of Membership : Personal/Group  
Supervisor/Academic Advisor :  
(without title)  
NIDN/NIDK/NUP :  
Supervisor duties :

As consideration for conversion, I herewith enclose the following documents:

1. Letter of Recommendation as an MBKM participant from the Head of Study Program or authorized official;
2. Evidence of having completed courses outside the study program (Study Result Card) from the Destination University;
3. Summary and output of MBKM activities.

I look forward to hearing from you. Thank you for your attention.

Date.....,

Acknowledged,  
Supervisor,

Applicant,

Name .....  
NIP.....  
NIDN/NIDK/NUP.....

Name .....  
NIM.....

**FORM 4.A. TEMPLATE FOR ATTACHMENT TO THE DEAN'S DECREE ON CONVERSION OF MERDEKA BELAJAR-KAMPUS MERDEKA (STUDENT EXCHANGE PROGRAM) GRADE CONVERSION BASED ON THE DEAN'S DECREE OF FACULTY/UNIVERSITY.**

No	NIM	NISN	Name	Name of Destination University	Code of Destination University	Name of Destination Study Program	Code of Destination Study Program	Name of Intended Course	Code of Intended Course	Credit of Intended Course	Letter Grade of Intended Course	Code of Recognized Course	Name of Course recognized/converted	Recognized Credits	Recognized letter grade	Recognized numerical grade
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
16																
17																

ACKNOWLEDGED,  
DEAN

NIP



**FORM 4.B. TEMPLATE ATTACHMENT TO THE DEAN'S DECREE ON CONVERSION OF MERDEKA BELAJAR-KAMPUS  
MERDEKA (NON-EXCHANGE STUDENT PROGRAM) GRADE CONVERSION BASED ON THE DEAN'S DECREE OF  
FACULTY/UNIVERSITY**

NO	Name	NIM	NISN	LEVEL	STUDY PROGRAM	FACULTY	SMTR	COURSE	COURSE CODE	CREDIT	MBKM ACTIVITY	PROPOSAL TITLE	LOCATION	NUMERICAL GRADE	LETTER GRADE	PERSONAL/ GROUP	TYPE	SUPERVISOR (without title)	NIDN	ACTIVITY CATEGORY	
1.																					
2.																					
3.																					
4.																					
5.																					
6.																					
etc																					

ACKNOWLEDGED,

DEAN

\_\_\_\_\_

NIP

**FORM 5. LETTER OF REPORTING SUMMARY AND OUTPUTS OF  
MBKM PROGRAM ACTIVITIES**

---

Attn: Dean  
Faculty/School  
Universitas Diponegoro  
Semarang

I, the undersigned,  
Name :  
NIM (Student Identification Number) :  
NISN (National Student Identification Number) :  
Study Program :  
Semester :  
Type of MBKM Activity : Internship/Teaching Campus/  
Humanitarian Project/etc.  
Activity title :  
Location :  
Number and Date of Letter of Recommendation :  
Type of membership : Personal/Group  
Supervisor/Academic Advisor :  
(without title)  
NIDN/NIDK/NUP :  
Supervisor duties :

report the summary and output of MBKM Program activities:

No	Summary of Learning Program or Activity or CPL	Program Outputs (Measurable results)	Name of converted course	Grades from supervisor
1				
2				
3				
4				
5				
etc.				

I look forward to hearing from you. Thank you for your attention.

Date.....,

Acknowledged,  
Supervisor,

Applicant,

Name .....  
NIP.....  
NIDN/NIDK/NUP.....

Name .....  
NIM.....

**FORM 6. LETTER OF RECOMMENDATION FROM THE HEAD OF STUDY PROGRAM/DEPARTMENT**

**LETTER OF RECOMENDATION**

No.....

I, the undersigned:

Name :  
NIP :  
Position :  
Study Program/Department :

Provide recommendation/approval to:

Name :  
NIM (Student Identification Number) :  
NISN (National Student Identification Number) :  
NIK (National Identification Number) :  
Semester / GPA :  
Study Program :  
Faculty/School :  
Email Official (SIAP) :  
Phone Number :

to participate in the student exchange/non-student exchange MBKM program\*)

Name of MBKM program/activities :  
Location :

This Letter of Recommendation is used as one of the requirements for grade conversion/recognition after students have completed and fulfilled the provisions of the MBKM program carried out in the semester .....

Thus, this letter of recommendation is made truthfully and to be used as appropriate.

Semarang,  
Head of Study Program/Department

( )  
NIP.

\*) choose one

**Note:** If necessary, the consultation results, such as details of the activities/courses taken, can be written on a separate sheet.

## ANNEX I: GUIDELINES ON STUDENT ACHIEVEMENT CONVERSION SCORE RANGE

No	Activity	Achievement	Type	Award/Equivalency
<b>PUSPRESNAS COMPETITION</b>				
1	Competition managed by PUSPRESNAS	First Place/Gold Medal	Individual/Group	<ol style="list-style-type: none"> <li>1. Grade Conversion to relevant courses with a maximum grade of A for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>2. Improvements in grades in 1-3 courses with a maximum weight of 7 credits.</li> </ol>
2	Competition managed by PUSPRESNAS	Second Place/Silver Medal	Individual/Group	<ol style="list-style-type: none"> <li>1. Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>2. Improvements in grades in 1-2 courses with a maximum weight of 5 credits.</li> </ol>
3	Competition managed by PUSPRESNAS	Third Place/ Bronze Medal	Individual/Group	<ol style="list-style-type: none"> <li>1. Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>2. Improvements in grades in 1-2 courses with a maximum weight of 5 credits.</li> </ol>
4	Competition managed by PUSPRESNAS	Finalist	Individual/Group	Improvements in grades in 1-2 courses with a maximum weight of 4 credits

<b>INTERNATIONAL NON PUSPRESNAS COMPETITION</b>				
5	Non-PUSPRENAS Competition	First Place/Gold Medal	Individual/Group	<ol style="list-style-type: none"> <li>Grade Conversion to relevant courses with a maximum grade of A for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>Improvements in grades in 1-3 courses with a maximum weight of 7 credits.</li> </ol>
6	Non-PUSPRENAS Competition	Second Place/Silver Medal	Individual/Group	<ol style="list-style-type: none"> <li>Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>Improvements in grades in 1-2 courses with a maximum weight of 5 credits.</li> </ol>
7	Non-PUSPRENAS Competition	Third Place/Bronze Medal	Individual/Group	<ol style="list-style-type: none"> <li>Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> <li>Improvements in grades in 1-3 courses with a maximum weight of 5 credits.</li> </ol>
<b>NATIONAL NON PUSPRESNAS COMPETITION</b>				
8	Non-PUSPRENAS Competition	First Place/Gold Medal	Individual/Group	<ol style="list-style-type: none"> <li>Grade Conversion to relevant courses with a maximum grade of A for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or;</li> </ol>

				2. Improvements in grades in 1-2 courses with a maximum weight of 5 credits.
9	Non-PUSPRENAS Competition	Second Place/Silver Medal	Individual/Group	1. Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or; 2. Improvements in grades in 1-2 courses with a maximum weight of 4 credits.
10	Non-PUSPRENAS Competition	Third Place/Bronze Medal	Individual/Group	1. Grade Conversion to relevant courses with a maximum grade of B for Internship/ Practical Work/ Entrepreneurship/ Research Methods/ Elective Courses or; 2. Improvements in grades in 1-2 courses with a maximum weight of 5 credits.
<b>PKM-PIMNAS COMPETITION ONLY</b>				
11	PKM-R	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	1. Conversion for Final Project Course of Study Program is maximum grade A with adjustments to the format of the Final Project of Study Program, or; 2. Conversion follows the rules of the PUSPRESNAS Competition.
12	PKM-K	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	1. Conversion for Entrepreneurship Course is maximum grade A, or; 2. Conversion follows the rules of PUSPRESNAS Competition.
13	PKM-PM	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	1. Conversion for internship Course is maximum grade A, or; 2. Conversion follows the rules of PUSPRESNAS Competition.

14	PKM-PI	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	<ol style="list-style-type: none"> <li>1. Conversion for Internship Course is maximum grade A, or;</li> <li>2. Conversion follows the rules of PUSPRESNAS Competition.</li> </ol>
15	PKM-KC	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	Conversion is adjusted to the rules of the PUSPRESNAS Competition.
16	PKM GFK	1 <sup>st</sup> - 3 <sup>rd</sup> place in PIMNAS	Group	Conversion is adjusted to the rules of the PUSPRESNAS Competition.

## ANNEX II: TYPES OF CHAMPIONSHIP/COMPETITION

Competitions/activities at national level organized by PUSPRENAS, Directorate of BELMAWA-DIKTI, Directorate of Vocational Studies.

1	National Competition of Mathematics and Natural Science for Higher Education (KN MIPA PT)	18	Indonesian Student Entrepreneurial Activity (KBMI)
2	National University Debate Championship (NUDC)	19	Indonesian Student Startup Acceleration (ASMI)
3	Indonesian Student Debate Competition (KDMI)	20	Indonesian Student Entrepreneurship (KMI) Expo
4	Selection of Outstanding Students (PILMAPRES)	21	Student Business Innovation Competition (KIBM)
5	Student Creativity Program (PKM) and National Student Scientific Week (PIMNAS)	22	Vocational Student Entrepreneurship Program (PWMV)
6	Statistika Ria dan Festival Sains Data (Satria Data)	23	Student Entrepreneurship Program (PMW)
7	Medical Online Championship (MOC)	24	Student Management Skills Training (LKMM)
8	Indonesian Bridge Competition (KJI)	25	National Student Sports Week (POMNAS)
9	Indonesian Building Competition (KBGI)	26	National Student Art Week (PEKSIMINAS)
10	Digital Innovation Competition for Students (LIDM)	27	Indonesian Student Film Festival (FFMI)
11	National Student Performance in IT (GEMATIK)	28	Holistic Village Empowerment and Development Program (PHP2D)
12	Indonesian Robot Contest (KRI)	29	Empowerment Development Program (P3D)
13	Indonesian Flying Robot Contest (KRTI)	30	Village Enterprise Program (PWD)
14	Indonesian ABU Robot Contest (KRAI)	31	Village Community Empowerment Program (P2MD)
15	Unmanned Fast Boat Contest (KKCTB)	32	National Musabaqah Tilawatil Qur'an Competition (MTQMN)
16	Energy-Efficient Car Contest (KMHE)	33	National Ecclesiastical Choir Party (PESPARAWI)
17	National Student Competition in Business, Management, and Finance (KBMK)		





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