



**Internal Quality Assurance System
Learning Management Standards
Universitas Diponegoro**

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| Revision to | : | 2 |
| Date | : | 02 February 2021 |
| Reviewed by | : | Vice-Rector of Academic and Student Affairs |
| Controlled by | : | Educational Development and Quality Assurance Institute (EDQAI) - Universitas Diponegoro |
| Approved by | : | Rector of Universitas Diponegoro |

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| UNIVERSITY DIPONEGORO | LEARNING MANAGEMENT STANDARDS INTERNAL QUALITY ASSURANCE SYSTEM SPMI-UNDIP/SM/01/07 | Approved by Rector |
| Revision to 2 | Date 02-02-2021 | |

A. LEARNING MANAGEMENT STANDARDS

1. RATIONAL

Government Regulation Number 19 of 2005 concerning The National Education Standards (SNP) has provided guidance on the importance of continuous quality improvement.

Furthermore, in 2012, through a Presidential Regulation Republic of Indonesia Number 8 of 2012 concerning Qualification Framework Nationally in Indonesia, the government developed a measure of Indonesian education graduate qualifications in the form of a qualification framework, which became known as the Indonesian National Qualifications Framework. In 2015, the Minister of Research, Technology, and Higher Education stipulated Permenristekdikti No. 44 2015 concerning National Higher Education Standards. One of the ministerial regulations the standards learning assessment.

Universitas Diponegoro as an educational institution aims to provide higher education produce superior and competitive graduates. In order to carry out this mission Universitas Diponegoro requires a curriculum based on learning outcomes as regulated in Minister of Research, Technology and Higher Education Regulation number 44 of 2015. Implementation of the process. Learning must be managed well so that good results can be achieved the best. For this reason, Universitas Diponegoro considers it necessary to establish a learning management standard includes management at the study program and university level.

2. SUBJECT/PARTY RESPONSIBLE FOR ACHIEVE STANDARD

1. Rector and Vice Rector for Academic Affairs and Student Affairs as University leadership
2. Dean together with Vice Dean for Academic Affairs and Student Affairs as Faculty leader
3. Head of Department and/or Study Program as leader Department and/or Study Program

3. DEFINITION OF TERMS

1. Learning management standards are criteria minimum about planning, implementation, control, monitoring, and evaluation, as well as reporting activities learning at the study program level.
2. Learning is a process of interaction between students and students lecturers and learning resources in a learning environment.
3. Lecturers are teaching staff at higher education institutions specifically appointed with the main task of implementing Tri Higher Education Dharma. Lecturers consist of permanent lecturers and non-permanent lecturers.
4. Students are students who are registered and studying at Universitas Diponegoro.
5. Educational Personnel are members of society who devote themselves and are appointed to support the administration of higher education, among others, librarians, administrative staff, laboratory assistants and technicians, as well as technical staff information.

6. The Study Program is a unit of educational and educational activities learning that has a curriculum and methods specific learning in one type of academic education, professional education, and/or vocational education.
7. Department is an element of a Faculty or School supports the implementation of academic activities in one or several branches of internal science and technology type of academic education, professional education, or vocational education.
8. Faculty is a collection of supporting resources, which organize and manage academic education and profession in one family of scientific disciplines and technology.

4. STANDARD CONTENT STATEMENT

1. The Study Program carries out systemic activities creating a good academic atmosphere and culture of quality.
2. The Study Program carries out monitoring and evaluation regularly periodically in order to maintain and improve quality learning process
3. The Study Program carries out evaluation of program results periodic learning as a source of data and information in making improvement decisions and development of learning quality.
4. Undip has policies, strategic and operational plans related to learning that can be accessed by the community academics and stakeholders, and can be used guidelines for Study Programs in implementing the program learning.

5. Undip carries out learning according to the type and type educational programs that are aligned with outcomes graduate learning.
6. Undip carries out improvements in the quality of program management studies in implementing learning programs effectively sustainable with targets that are in line with the vision and mission of Universitas Diponegoro.
7. Undip carries out monitoring and evaluation of study program activities in carrying out activities learning
8. Undip has guidelines for planning, implementation, evaluation, supervision, quality assurance, and development of activities, learning and lecturers
9. Undip submits a performance report on the study program and organize the least learning programs through higher education databases.

5. STRATEGY

1. University leadership coordinates with the deputy deans for academic and student affairs periodically.
2. Faculty leaders coordinate with staff chair of department and chair of study program periodically.
3. The University organizes training for increasing lecturer competence in teaching.

6. INDICATORS

1. Relationship between the academic community (lecturers, students, tendik) is well established as measured by the number of activities carried out involving the academic community.
2. Availability of monitoring and evaluation documents for activities periodic learning process.
3. Availability of reports on the results of learning program activities periodically.
4. Availability of guidelines in preparing policies and plans strategic and operational related to learning
5. Implementation of learning according to type and type CPL-compliant educational programs
6. Availability of guidelines for improving management quality study program that is in accordance with Undip's vision and mission.
7. Implementation of monitoring and evaluation activities Study Program activities in learning activities.
8. Availability of planning, implementation, evaluation, supervision, quality assurance, and development learning activities and lecturers
9. Implementation of internal study program performance reporting organizes the learning process.

10. RELATED DOCUMENTS

1. Strategic Plan
2. Academic Regulations.

3. Manual of procedures related to implementation learning
4. Work forms related to the implementation of education

11. REFERENCES

1. Law of the Republic of Indonesia number 20 of 2003 about the National Education System.
2. Law Number 12 of 2012 concerning Higher education.
3. Republic of Indonesia Government Regulation Number 17 of the year 2010 concerning Management and Implementation Education.
4. Government Regulation Number 4 of 2014 concerning Higher Education Implementation and Management Higher Education (State Gazette of the Republic of Indonesia 2014 Number 16, Supplement to the State Gazette Republic of Indonesia Number 5500).
5. Presidential Regulation No. 8 of 2012 concerning Framework Indonesian National Qualification.
6. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 73 of 2013 concerning the Implementation of the Framework Indonesian National Qualifications in the Field of Higher Education.
7. Regulation of the Minister of Research, Technology and Higher Education Republic of Indonesia No. 44 of 2015 concerning Standards National Higher Education

12.APPENDIX