

**Appendix to the Memorandum of Understanding
Agreement for Student Exchange
between
National Tsing Hua University, Taiwan
and
Faculty of Social and Political Sciences
Diponegoro University, Indonesia**

This Agreement is an appendix to the Memorandum of Understanding between:

National Tsing Hua University(hereinafter referred to as “NTHU”), an institution of higher education headquartered at No. 101, Section 2, Kuang Fu Road, Hsinchu 30013, Taiwan,

and

Faculty of Social and Political Sciences , (hereinafter referred to as “FISIP”), an institution of higher education headquartered at JL. Prof. Haji Soedarto, SH Tembalang, Semarang 1269, Indonesia.

Both institutions have approved the student exchange program as follows:

1. Duration of Stay

Duration of stay of exchange students at the host institution shall be one semester or one academic year.

2. Numbers of Exchange Students

Each institution may send and accept not more than two(2) students each academic year. Two students for one semester each would be equal to one student for two semesters in a given year.

3. Status of Exchange Students

Each institution shall accept exchange students to the host institution as full-time students who do not aim at obtaining a degree in the host institution.

4. Recommendation and Acceptance of Exchange Student Students

The home institution shall select students on the basis of faculty nomination for the exchange program and shall recommend students to the host institution; however the final determination of acceptance of students shall be at the sole discretion of the host institution. The field of specialization of the exchange student shall depend on the availability of an advisor or supervising professor at the host institution.

5. Study Program and Evaluation

Each student shall determine the study program at the host institution in consultation with academic advisors of both home and host institutions if needed. The academic performance shall be evaluated according to the rules of the host institution.

6. Academic Record and Accreditation

The host institution shall transmit the academic record of each exchange student to the home institution and credits will be conferred according to the regulations of the home institution.

7. Tuition Fees

Exchange students are exempted from paying the tuition fees to the host institution.

8. Financial Responsibility of the Students

8.1 Students joining the exchange program will have to pay the tuition fees at their home institution and shall be exempted from paying any kind of enrolment fee at the host institution.

8.2 The Students will only have to pay the fees or public prices at the host institution that may exist in order to have access to certain services (sports, Internet, and so forth), under the same conditions as that university's own students. Should this be the case, then the host institution shall inform the Student of the existence of such fees prior to their arrival there.

8.3 Insurance

Before arriving at the host institution, students will have to take out an international insurance policy to cover expenses arising from medical treatment and accidents; the cost of this insurance will be paid by the students themselves. Students shall provide proof of having taken out this insurance policy at their home institution before leaving; failure to do so will exclude them from participating in the visit.

8.4 Visa

The Student shall be responsible for carrying out all the proceedings required to get a visa and immigration documents that enable them to legally enter the country where they are to spend their visit. Visa-Exempt Entry and Landing Visa are not acceptable for the exchange stay in NTHU. Each Host institution shall provide the student with a letter of acceptance, stating that the student is on a visit and has been admitted to that Institution.

8.5 Accommodation

The Student will have to cover his or her accommodation and maintenance expenses at the host institution.

8.6 Other expenses

Each Student is responsible for all personal arrangements and associated costs including, without limitation, the following:

- a. Transportation (local and between home and host institutions)
- b. Incidental fees and charges, if applicable
- c. Textbooks, clothing and personal expenses
- d. Any and all other debts and incidental expenses incurred by the Student during the period of exchange.

9. Term of Validity

This agreement shall remain in force for a period of five (5) years from the date that it is signed by both institutions. This agreement, with the written consent of both institutions, may be extended or terminated, with a six (6) months' period of notice, by either institution. In case of termination, the commitments made to students already participating in the programs must not be affected.

10. General

10.1 Confidentiality

If this exchange should involve any confidential information or materials, a separate Non-disclosure agreement will be required.

10.2 Administrative Expenses

NTHU and FISIP shall be responsible for their own administrative expenses respectively.

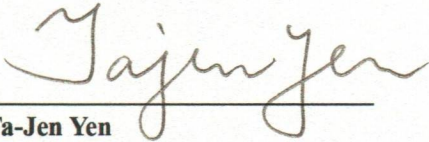
10.3 Resolution of Conflict and Disputes

In the event of any dispute arising out of or in connection with this Agreement, both Universities agree to resolve the matter in good faith.

10.4 Use of name and logo

During the continuation of the agreement, each university may use the name and logo of the other university in connection with the Agreement, provided that the name and logo of each university shall be used only in connection with the Agreement.

**For and on behalf of
National Tsing Hua University**



**Ta-Jen Yen
Vice President for Global Affairs**

Date: July 3rd, 2020

**For and on behalf of
Faculty of Social and Political Sciences
Diponegoro University**



**Dr. Drs. Hardi Hardi Warsono, M.T.P
Dean**

Date: July, 20th - 2020